

**REQUEST FOR PROPOSALS**  
**FOR**  
**FORENSIC FINANCIAL AUDIT**  
Solicitation No. RFP: FY2017-FA-001

The Palm Beach County Housing Authority (PBCHA) is requesting proposals from Certified Public Accounting Firms, with a Certification in Financial Forensics (CFF) and extensive experience in performing forensic audits. A digital copy of this Request for Proposal (RFP) documents may be obtained Monday, August 21, 2017, at 8:30 am, on PBCHA's website at [www.pbchaf1.org](http://www.pbchaf1.org) under the “**Audit Services**” tab. All questions shall be submitted in writing no later than August 25, 2017 by 4:00 pm, to the attention of:

E. Lesleigh Varner, Interim Chief Executive Officer  
3432 W. 45<sup>th</sup> Street  
West Palm Beach, FL 33407  
[LVarner@pbchaf1.org](mailto:LVarner@pbchaf1.org)

A pre-submission conference will be held at the PBCHA main office on August 23, 2017, at 10:00 a.m. Attendance is not mandatory; however, responders are encouraged to attend. All proposals shall be prepared and submitted in accordance with the instructions described in the RFP, and will be evaluated as stated in the evaluation section of the solicitation. All proposals must be received by PBCHA on or before 4:00 pm (EST) Monday, August 30, 2017. Electronic submissions will not be accepted. Proposals must be clearly marked with the solicitation number, responders name, address and contact information. The successful respondent will be announced on Sept 5, 2017.

PBCHA will enter into an agreement with the firm whose proposal is most advantageous to PBCHA. PBCHA reserves the right to reject any and/or all proposals and/or to waive any term or condition in this solicitation. No proposal submitted may be withdrawn for a period of 180 days, subsequent to the deadline for receiving proposals. **All communications and questions regarding this RFP must be submitted in writing to the Interim Chief Executive Officer.**