

Notice of Intent — Palm Beach County Housing Authority, Dyson Circle Stair Improvement Project

To: Hartnett Building Group, LLC.

From: Kimberly Dellastatious

CC: PBCHA

Date: 11/19/14

Re: **DYSON CIRCLE APARTMENTS STAIR IMPROVEMENT PROJECT AT THE SENIOR BUILDINGS, CFP #FL113**

Mr. Hartnett,

You are hereby notified of our intent to hire you as a Contractor for the above referenced project. Please proceed with obtaining and submitting the following documents to my office in a timely manner (14 calendar days at most). Once we have all of the documentation, we can proceed with the contract signing. Given all of your documents are turned into this office in a timely manner, the contract signing date will be on Dec 8th at 1:00 PM.

A 100% Performance and Payment Bond (AIA Document A312-2010 edition) per the contract documents. The Contract Amount will be for **\$227,742.00. NO OTHER LANGUAGE MODIFICATIONS TO DOC A312-2010 EDITION ARE ALLOWED.**

1. **Please do not date the bond. Have the bonding company submit a letter that we can date the bond the date of the executed contract.** Since we cannot confirm the contract date until we have your bond and all submitted paperwork has been reviewed and approved by this office, we will not know the confirmed contract date until after the bond and other paperwork has been submitted to us.
2. Certificates of Insurance for General Liability, Auto, and Workman's Compensation per amounts as specified in the supplemental conditions (00410) for your company as well as **all** sub-contractors on the job site. Your General Liability Certificates must show **both** Kimberly A. Dellastatious, PA and the Pahokee Housing Authority as **additionally insured**. The Housing Authority will be the certificate holder.
3. Your subs General Liability Certificates must show **both** Kimberly A. Dellastatious, PA and the Pahokee Housing Authority as **additionally insured** as well. The Housing Authority will be the certificate holder.
4. Please submit any updates to your sub contractor list and vendor list as well.
5. Please remember Builder's Risk insurance is required for this project. All new work must be covered under your builder's risk policy and the policy must include wind and hail coverage.

Again, I would like to schedule your contract signing date to be on Monday December 8, 2014 at 1:00 PM. I need a few days prior to this date to finalize my side of the paperwork once I have all of your documents in my hands. Please notify us when you have all of the above documents in hand and we can confirm this schedule date to execute the contracts. Time is of the essence due to the completion schedule we must attend to.

If you have any questions concerning any items listed above, please feel free to contact me.

Sincerely; Kimberly A. Dellastatious, PA