

INVITATION FOR BID

Solicitation No. IFB: FY2016-MNT-001

The Palm Beach County Housing Authority (PBCHA) is requesting sealed bids from qualified individuals or firms to provide Lawn Care and Maintenance Services at seven (7) properties and 43 vacant lots. The IFB solicitation package will be available for pick-up on or after March 7, 2016 at the PBCHA Main Office located at 3432 W 45th Street, West Palm Beach, FL 33407. A digital copy of the IFB will be posted on our website (www.pbchaf1.org) under the “Doing Business with Palm Beach County Housing Authority” tab.

A pre-submission conference will be held at the PBCHA main office on Monday, March 14, 2016 at 9:00 am. Attendance is not mandatory; however, responders are encouraged to attend.

All bids must be prepared and submitted in accordance with the instructions described in the Invitation for Bid (IFB). All bids must be received by PBCHA on or before 3:00pm (EST), Monday, April 4, 2016, at which time bids will be publicly opened and read aloud. Electronic submissions will not be accepted. Bids should be clearly marked with the solicitation number, responders name, address, and contact information.

Minority and Woman Business Enterprises (MBE/WBE) and Section 3 firms are strongly encouraged to respond to this and all PBCHA project, program, and service solicitations. PBCHA will enter into an agreement with the firm(s) whose bid(s) is most advantageous to PBCHA. PBCHA reserves the right to reject any and/or all proposals and/or to waive any term or condition in this solicitation. **All communications and questions regarding this IFB must be submitted in writing to Van Johnson, Chief Executive Officer, at the address indicated above.**