

Request for Quote for Tree Trimming & Vegetation Removal

The Palm Beach County Housing Authority is accepting quotes for Tree Trimming & Vegetation Removal.

Properties may be inspected by appointment between 8:30 a.m. – 4:30 p.m. Monday – Friday by contacting the Property Manager at the number below:

| <u>Location</u> | <u>Location Address</u> | <u>PBCHA Property Manager</u> | <u>Contact Number</u> |
|------------------------------------|--------------------------------------|-------------------------------|-----------------------|
| Banyan Club Apartments | 2300 Banyan Lake Circle, WPB, 33415 | Diana Ramos | (561) 478-0844 |
| Drexel House Apartments | 1745 Drexel Road, WPB, 33417 | Jessica Canedo | (561) 253-6059 |
| Dyson Circle Apartments | 4695 Dyson Circle North, WPB, 33415 | Damaris Jimenez | (561) 253-2408 |
| Marshall Heights Apartments | 2802 Ilex Court, South Bay, 33493 | Donna McIntire | (561) 518-0015 |
| Schall Landing Apartments | 2402 Schall Circle, WPB, 33417 | Sherry Lincoln | (561)683-6417 |
| Seminole Circle Apartments | 6388 Seminole Circle, Lantana, 33462 | Gwendolyn Minor | (561) 433-0751 |
| South Bay Villas Apartments | 151 Harrelle Drive, South Bay, 33493 | Donna McIntire | (561) 518-0015 |

All quotes should be submitted to the attention of: LaQuavial Pace, Procurement Coordinator no later than Monday, September 21, 2015 at 1:00 p.m. to Procurement Department at 3432 W 45th Street, West Palm Beach, FL 33407 or via email procurement@pbchaf1.org. Your email subject line should read “Tree Trimming & Vegetation Removal Quote”.

Scope of the Work

Throughout each community are numerous trees that need to be cut back from the buildings (10’- 15’). Remove dead wood, cut back, selective pruned (to contain growth and restore an acceptable appearance). Trees are not to be ‘lolly-popped’ or ‘hat racked’. All palms will be properly cleaned and lower fronds removed. All trimming and pruning will be done according to Palm Beach County Housing guidelines.

Some communities have perimeter areas that have become overgrown and require extensive cut back of trees, clearing of underbrush, weeds, vines and removal of dead trees and branches. Trash, cuttings etc. will be removed from communities as work progresses by contractor at his or her expense.

Each community has been inspected to determine the extent of work to be done, selection of trees to be cut back and trimmed. To enable the bidder to identify the trees to be trimmed a map will be provided showing approximate locations indicated by an asterisk “*” symbol.

All work is to be done in a professional manner.

Prevailing wage will be paid to all workers.

Any stumps that must be removed shall be six to eight inches below ground level and covered with a minimum of four inches of top soil.

Cut back any trees or brush far enough so contact cannot be made with any walls or roofs of buildings.