



## MEETING MINTUES

Date: July 29, 2014

To: All Potential Responders & Meeting Attendees

From: LaQuavial Pace, Procurement Officer

RE: Request for Proposals for Pest Control Services

### Vendor Question and PBCHA Responses:

#### 1. QUESTION: **Sec 1.2 paragraph 2**

Regarding pests other than the listed targeted pests, will services requested be under blanket agreement reflective of price bid or will services be billed on an as needed basis as long as responder is capable of providing these services?

**RESPONSE:** Services would be on an as needed basis.

#### 2. QUESTION: **Sec 2.1 Scope of services**

Are parasites such as bedbugs, ticks, fleas etc... to be covered on all 710 units as well as scattered sites in regular investment payment, or are these to be treated on an as needed basis when infested at a separate charge per treatment?

**RESPONSE:** Services for bedbug, ticks, fleas etc. should be rendered on an as needed basis.

#### 3. QUESTION: **Sec 2.1 Scope of services**

It states \*Responder is to provide an environment, free from, but not limited to all structural invading pests. What exactly are we not limiting to all "structural invading pests?"

**RESPONSE:** When drafting this RFP to keep from missing any pests in the scope of services, we included "structural invading pests" to cover the agency.

Per Florida State Law Chapter 482; All Subterranean Termites and Wood Destroying Organisms are to be under separate contract with specific warranties and disclaimers separate from General Household Pests.



**4. QUESTION: Sec 2.2 Minimum Responder Requirements (C) and again in Sec 2.11 Use of Chemical Control Methods (B)**

It states, Pesticide application shall be according to **NEED** and not by a routine schedule unless visual inspection, and that preventative chemical control treatments are on a case by case basis with the Asset Manager. Does this mean that regular scheduled maintenance pesticide treatments on all units will not be part of the regular treatment?

**RESPONSE:** No, it simply states that pesticide application should be according to NEED, for example if mice are present you would not use a fly trap. For clarification regular scheduled maintenance is another word for regular treatment.

**5. QUESTION: Sec 2.9 Scheduling and Timing of Treatments (A)**

It states, No pesticide is to be applied in any room or area while in use or occupied by PBCHA employees, staff or residents. Is Responder to assume ALL units will be vacated during routine preventative maintenance treatments?

**RESPONSE:** Yes, to protect and safe guard our employees and residents all units **MUST** be vacated the day treatment takes place.

**6. QUESTION: Sec 2.13 Rodent Control**

Are all properties to have bait boxes installed and serviced as part of the monthly Pest Control bid price?

**RESPONSE:** Services for bait boxes would be on an as needed basis.