

Notice of Intent To Hire

Palm Beach County Housing Authority -
Project #KD-19710

To: Wright Brothers Contracting Services, Inc.
From: Kimberly Dellastatious
CC: PBCHA
Date: 08.07.19
Re: PBCHA DYSON CIRCLE APARTMENTS SITE LIGHTING + SECURITY PROJECT
PROJECT #KD-19710

Mr. Kyi,

You are hereby notified of our intent to hire you as a Contractor for the above referenced project. Please proceed with obtaining and submitting the following documents in a timely manner (14 calendar days at most: Tuesday 08.20.19). Once we have all of the documentation, we can proceed with putting the contracts together and then the contract signing.

A 100% Performance and Payment Bond (AIA Document A312-2010 edition) per the contract documents. The Contract Amount will be for \$289,650.00. No other language modifications to doc A312-2010 edition are allowed.

1. Please do not date the bond. Have the bonding company submit a letter that we can date the bond the date of the executed contract. You will need **TWO** original bond copies. One for the contract and one for recording at Palm Beach County. Since we cannot set up the contract date until we have your bond and it has been reviewed and approved, we will not know the contract date until after the bond has been submitted to us.
2. Certificates of Insurance for General Liability, Auto, and Workman's Compensation per amounts as specified in the supplemental conditions (00410) for your company as well as all sub-contractors on the job site. Your and the Sub's General Liability Certificates must show **both** Kimberly A. Dellastatious, PA and the Palm Beach County Housing Authority as **additionally insured**. The Housing Authority will be the certificate holder.
3. Please remember Builder's Risk insurance is NOT required for this project.
4. I need your active SAM's number submitted asap. I only have your notice of registration, but not the actual SAM's number.
5. **Permit applications are to be filled out and ready for signing at the contract signing meeting** as well. Please research what you need in order to have all of the permits applications ready. You may have to get with the Housing Authority prior to the contract signing to get all of the parcel control numbers that you may need. I would like to schedule your contract signing date to be on Friday, August 23, if not sooner. Please notify us when you have all of the above documents in hand and we can confirm this schedule date to execute the contracts. Time is of the essence due to the completion schedule we must attend to.

If you have any questions concerning any items listed above, please feel free to contact me.

Sincerely, Kimberly A. Dellastatious, PA

Architect for the Palm Beach County Housing Authority