

Notice of Intent To Hire

Palm Beach County Housing Authority -
Project #KD-19710.VS

To: Minuteman
From: Kimberly Dellastatious
CC: PBCHA
Date: 11.20.19
Re: PBCHA Dyson Circle Apartments Video Surveillance System Project

Mr. Marchessault,

You are hereby notified of our intent to hire you as a Contractor for the above referenced project. Please proceed with obtaining and submitting the following documents in a timely manner (14 calendar days at most: Thursday 12.5.19). Once we have all of the documentation, we can proceed with putting the contracts together and then the contract signing.

At your interview meeting of 11.19.19, you stated that the project cost for the fiber camera project could be lowered from \$217,391.00 to \$200,618.00 due to having only one mobilization for underground fiber install. Please submit a letter stating this reduction in price along with new bid sheets showing the new line item pricing for the FIBER proposal. This will become part of the contract documents.

Please submit a 100% Performance and Payment Bond (AIA Document A312-2010 edition) per the contract documents. The Contract Amount will be for \$200,618.00. No other language modifications to doc A312-2010 edition are allowed.

1. Please do not date the bond. Have the bonding company submit a letter that we can date the bond the date of the executed contract. You will need **TWO** original bond copies. One for the contract and one for recording at Palm Beach County. Since we cannot set up the contract date until we have your bond and it has been reviewed and approved, we will not know the contract date until after the bond has been submitted to us.
2. Certificates of Insurance for General Liability, Auto, and Workman's Compensation per amounts as specified in the supplemental conditions (00410) for your company as well as all sub-contractors on the job site. Your and the Sub's General Liability Certificates must show **both** Kimberly A. Dellastatious, PA and the Palm Beach County Housing Authority as **additionally insured**. The Housing Authority will be the certificate holder.
3. I need your active SAM's number as well as any subcontractor's active SAM's number.
4. Please research what you need in order to have all of the permits applications ready and what you will need to submit for permits. I am thinking that you submit as a sub permit under the electrical permit. We will need engineered fiber drawings for the permit submittal. I suggest that we meet and discuss the preparation of the new camera drawings (fiber path, etc), the camera equipment pole mounting details (for wind load analysis) and anything else that you may know of that is required for permit submittal. I would like to get the permit drawings revised and resubmitted as soon as you are contractual on board. Please notify me when you have all of the above documents in hand and we can confirm this schedule date to execute the contracts. Time is of the essence due to the completion schedule we must attend to.

If you have any questions concerning any items listed above, please feel free to contact me.

Sincerely; Kimberly A. Dellastatious, PA

Architect for the Palm Beach County Housing Authority