

Notice of Intent to Hire

Palm Beach County Housing Authority -
Project #KD-22727

To: Mueller Construction & Management Company
From: Kimberly Dellastatious
CC: PBCHA
Date: 03.25.22
Re: PBCHA Dyson Senior Building Guard Rail Replacement Project

Mr. Mueller,

You are hereby notified of our intent to hire you as a Contractor for the above referenced project. Please proceed with obtaining and submitting the following documents in a timely manner (14 calendar days at most: Monday April 11, 2022). Once we have all of the documentation, we can proceed with putting the contracts together and then we can schedule contract signing meeting.

*Please submit a 100% Performance and Payment Bond (AIA Document A312-2010 edition) per the contract documents. The Contract Amount will be for **\$64,175.16 (considering worst case using base plate attachment method two)**. No other language modifications to doc A312-2010 edition are allowed.*

- 1. The bond amount should be **\$64,175.16***
- 2. **Please do not date the bond.** Have the bonding company submit a letter that we can date the bond the date of the executed contract. You will need **TWO** original bond copies. One for the contract and one for recording at Palm Beach County. Since we cannot set up the contract date until we have your bond and it has been reviewed and approved, we will not know the contract date until after the bond has been submitted to us.*
- 3. Certificates of Insurance for General Liability, Auto, and Workman's Compensation per amounts as specified in the supplemental conditions (00410) for your company as well as all sub-contractors on the job site. Your and the Sub's General Liability Certificates must show **both** Kimberly A. Dellastatious, PA and the Palm Beach County Housing Authority as **additionally insured**. The Housing Authority will be the certificate holder.*
- 4. Please remember that Builder's Risk insurance is NOT REQUIRED for this project.*
- 5. Permit applications are to be filled out and ready for signing at the contract signing meeting as well. Please research what you need to have all of the permits applications ready and what you will need to submit for permits. Please notify me when you have all of the above documents in hand and we can confirm a schedule date to execute the contracts. Time is of the essence due to the completion schedule we must attend to.*
- 6. If necessary, update your sub-contractor list if anything has changed from the original submittal.*

If you have any questions concerning any items listed above, please feel free to contact me.

Sincerely; Kimberly A. Dellastatious, PA

Architect for the Palm Beach County Housing Authority