

## SECTION 00100

### INVITATION TO BID

The Palm Beach County Housing Authority will receive sealed bids for:

#### **PBCHA DREXEL SENIOR BUILDING FLAT DECK ROOFING AND APT HVAC REPLACEMENT PROJECT #KD-20719**

Sealed bids will be received by The Palm Beach County Housing Authority at 3432 West 45<sup>th</sup> Street, West Palm Beach, FL 33407, no later than **on Tuesday May 11, 2021 at 11:00 AM local time**, at which time the sealed bids will be publicly opened and read aloud. Sealed bids are to have the project name, **PBCHA DREXEL SENIOR BUILDING FLAT DECK ROOFING AND APT HVAC REPLACEMENT PROJECT #KD-20719: BID DOCUMENTS**, marked on the outside of the envelope.

A pre bid meeting will be held at 11 AM, **Tuesday April 27, 2021** at the DREXEL SENIOR BUILDING located 1745 DREXEL ROAD, West Palm Beach, FL 33417.

**THE PROJECT CONSISTS OF FURNISHING ALL LABOR AND MATERIAL FOR THE FOLLOWING:**

#### **CONTRACT DESCRIPTION**

**Project Scope** consists of a single prime contract based on a Lump Sum Price. A required 10% Bid Bond (Valid for 90 days), and a 100% Performance Bond, and a 100% Payment Bond will be based on the Gross Total contract fee. Penalty Damages will be charged at \$250.00 per day for all calendar days that extend past the allotted time. Contract time is 150 calendar days (45 days of which are for permitting starting from the notice to proceed date) from contract signing to substantial completion. Scope of work includes a 4 story Flat Roof tear off and Flat Roof re-roof of a 4-story building, and a small portion of 2- five story individual areas. Scope also includes the removal and replacement of the existing 100 HVAC apt unit's AHU and CU units and roof top stands along with the associated electrical disconnects and exposed L+S lines. Associated work with the repair and rebuild include some carpentry, stucco, and paint work. A prime General contractor will be required for this project due to the scope of work involved. Contractor must have a large HVAC crew to remove and install apt units expeditiously so that minimum HVAC down time occurs. Bid proposal to include proposed project timeline including how Roofing, Electric, HVAC will coordinate to insure the minimum amount of time that the Individual Apartment's HVAC is off-line.

Project scope of work consists of: All labor and material for supplying and installing the work. Full on-site supervision of a State of Florida Licensed General Contractor or his owner approved site supervisor is required on this project. Architect and Housing Authority must be able to be in touch with, at all times, the Contractor and or his Field Superintendent.

Copies of the Contract Documents are available for public inspection at:

<http://www.pbchafll.org/doing-business-with-pbcha/current-bids-and-solicitations>

The successful bidder will be required to furnish evidence of current personal injury, property liability, workmen's compensation policy and all other applicable insurances. The Prime Contractor is not allowed to work under a workman's compensation exemption status.

All responsive bids shall contain the one original, one copy, and one digital pdf submittal via an USB flash drive of the following items in a sealed package:

1. Check List / Number of Required Bid Copies Form, section 00125.
2. The completed Bid Proposal, section 00200.
3. The completed Proposed Work Schedule, section 00205
4. A 10% Bid Bond, Section 00210.
5. A certificate from a Surety Company indicating that if your bid is accepted, they will

- furnish the performance and payment bond within 14 days of Notice of Intent, Section 00215.
6. A project work summary showing the timeline of the work procedures including coordination of the HVAC work and offline time period of the HVAC per apartment unit. Section 00216.
  7. List and identify all sub-contractors, Section 00218.
  8. Notarized Non-Collusion Affidavit, Section 00220.
  9. Executed Disclosure of Lobbying Activities, Section 00225.
  10. Notarized Anti-Kickback Agreement, Section 00230.
  11. Executed Certification for Contracts, etc., Section 00235.
  12. Notarized Statement of Contractor's Qualifications, Section 00240.
  13. Executed Contractor's Responsibility Job Experience listing, Section 00242-3.
  14. A certificate of Insurance showing **Florida** Worker's Compensation insurance is in place (not a WC exemption), Section 00245.
  15. Executed Certificate of Nonsegregated Facilities, Section 00250.
  16. Certificate of non-disbarment, Section 00255.
  17. Public Entity Crimes Statement, Section 00258.
  18. Contractor's Section 3 Plan and Statement of abiding by such, Section 00260.
  19. Executed Certification of Labor Standards, Section 00270.
  20. Photocopy of the current Contractors' State General and Roofing Contractor's License.
  21. Your SAM's number or a copy of your pending online registration for a SAM's number.
  22. Your Sub-Contractors SAM's number or a copy of your pending online registration for a SAM's number.

Attention is called to the requirements as to condition of employment to be observed and the minimum wages to be paid under the contract. All wage rates on this project shall not be less than the prevailing wage rates as determined by the U.S. Department of Labor. Certified payrolls will be a required attachment to the payment requests.

The Contractor must take affirmative action to ensure that all workers are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or age.

All successful bidders are required to comply with Section 3 of the Housing and Urban Development Act of 1968, amended 1969, as amended by Section 118 of Title 1, community Development and Housing Act of 1974, as well as Executive Order 11478. Section 3 requires that to the greatest extent feasible, opportunities, training and employment be given to lower income resident of the project area, and contracts for work in connection with the project area be awarded to business concerns which are located in or owned in substantial part of persons residing in the area of the project.

Contracts will be awarded to the low bid Contractor who is proven to be responsive and responsible based on the *qualifications* for the project. Contractor must not be on HUD's list of ineligible contractors and must be registered on the "System for Award Management" (SAM.gov) webpage. Contract will be awarded provided the bid is reasonable, and in the best interest of the PBCHA, and the bidder has complied with all applicable laws and the requirements of the bid documents. The PBCHA reserves the right to reject any and all bids and to waive any informality in bids wherever it is in the best interests of the PBCHA. PBCHA is an Equal Opportunity Employer and promotes a drug free workplace. Women and Minorities owned businesses are encouraged to apply.

The award of this contract will be subject to the Owner's successful ability to acquire the appropriate funding for the project.

Palm Beach County Housing Authority