

**SECTION 00100**

**INVITATION TO BID** (Revised)

The Palm Beach County Housing Authority will receive sealed bids for:

**PBCHA DYSON CIRCLE APARTMENTS HURRICANE IRMA ROOFING REPAIRS  
PROJECT #KD-18703**

**Sealed bids will be received by The Palm Beach County Housing Authority at 3432 West 45<sup>th</sup> Street, West Palm Beach, FL 33407, no later than on Tuesday, August 28 at 11:00 AM local time**, at which time the sealed bids will be publicly opened and read aloud. Sealed bids are to have the project name, **PBCHA DYSON CIRCLE APARTMENTS HURRICANE IRMA ROOFING REPAIRS PROJECT #KD-18703**: BID DOCUMENTS, marked on the outside of the envelope.

A mandatory pre bid meeting will be held at 11:00 AM, Thursday, August 16 at the DYSON OFFICE located **4695 North Dyson Circle, West Palm Beach, FL 33415**

**THE PROJECT CONSISTS OF FURNISHING ALL LABOR AND MATERIAL FOR THE FOLLOWING:**

**CONTRACT DESCRIPTION**

Contract Type: A single prime contract based on a Stipulated Price as described in Document 00285 - Agreement. DYSON APARTMENT HURRICANE IRMA ROOFING REPAIRS will be one gross project sum with one Contractor. The required 10% Bid Bond and 100% Performance and 100% Payment Bonds will be based on the Gross Total project fee. P&P bond to be submitted within 14 days of Notice of Intent to Award Contract. Liquidated damages will be charged at \$250.00 per day for all calendar days that extend past the allotted time. Contract time is 120 calendar days (30 days of which are for permitting) from contract signing to substantial completion. Scope of work includes a SHINGLE re-roof of one 3-story building, and head wall repairs of two 3-story buildings. Scope also includes a SHINGLE re-roof of two 2-story buildings and head wall repairs of each. Associated work with the repair and rebuild of the head walls include venting, carpentry, stucco, and paint. Minor hurricane damage roof patching at three other buildings on site is also part of this scope. A general contractor will be required for this project due to the structural repair work involved.

Project scope of work consists of: All labor and material for supplying and installing the work. Full on site supervision of a State of Florida Licensed General Contractor or his owner approved site supervisor is required on this project. Architect and Housing Authority must be able to be in touch with, at all times, the Contractor and or his Field Superintendent.

Copies of the Contract Documents are available for public inspection at the following locations:

Kimberly A. Dellastatious, P.A. (Architect)  
300 South Dixie Highway, Suite C  
Lantana, FL 33462  
(561) 582-5622  
kimdell@kd-architect.com

Palm Beach County Housing Authority (Owner)  
3432 West 45<sup>th</sup> Street  
WPB, FL 33407

Prospective bidders may obtain copies of the Contract Documents only through the office of Kimberly A. Dellastatious, PA. The charge for the electronic downloadable set of the Contract Documents and for bid registration is \$35.00 cash or check, \$37.00 cc, NON-REFUNDABLE. ALL CHECKS FOR PLANS AND HANDLING FEES AS APPLICABLE ARE TO BE MADE OUT TO KIMBERLY A. DELLASTATIOUS, PA. Only registered bidders will be allowed to submit bids, registration is open to all interested parties. No hard copies will be issued.

The successful bidder will be required to furnish evidence of current personal injury, property liability, workmen's compensation policy and all other applicable insurances. The Prime Contractor is not allowed to

work under a workman's compensation exemption status.

All responsive bids shall contain the one original and one copy of the following items in a sealed package:

1. The completed Bid Proposal, section 00200
2. HUD FORM – 5369-A, Section 00205.
3. A 10% Bid Bond, Section 00210.
4. A certificate from a Surety Company indicating that if your bid is accepted they will furnish the performance and payment bond within 14 days of Notice of Intent, Section 00215.
5. List and identify all sub-contractors, Section 00218.
6. Notarized Non-Collusion Affidavit, Section 00220.
7. Executed Disclosure of Lobbying Activities, Section 00225.
8. Notarized Anti-Kickback Agreement, Section 00230.
9. Executed Certification for Contracts, etc., Section 00235.
10. Notarized Statement of Contractor's Qualifications, Section 00240.
11. Executed Contractor's Responsibility Job Experience listing, Section 00242-3.
12. A certificate of Insurance showing **Florida** Worker's Compensation insurance is in place (not a WC exemption), Section 00245.
13. Executed Certificate of Nonsegregated Facilities, Section 00250.
14. Certificate of non-disbarment, Section 00255.
15. Public Entity Crimes Statement, Section 00258.
16. Contractor's Section 3 Plan and Statement of abiding by such, Section 00260.
17. Executed Certification of Labor Standards, Section 00270.
18. Execution of Previous Participation Certification, Section 00280.
19. Photo copy of the current Contractor's State License.
20. Your SAM's number or a copy of your pending online registration for a SAM's number.

Attention is called to the requirements as to condition of employment to be observed and the minimum wages to be paid under the contract. All wage rates on this project shall not be less than the prevailing wage rates as determined by the U.S. Department of Labor. Certified payrolls will be a required attachment to the payment requests.

The Contractor must take affirmative action to ensure that all application are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or age.

All successful bidders are required to comply with Section 3 of the Housing and Urban Development Act of 1968, amended 1969, an amended by Section 118 of Title 1, community Development and Housing Act of 1974, as well as Executive Order 11478. Section 3 requires that to the greatest extent feasible, opportunities, training and employment be given to lower income resident of the project area, and contracts for work in connection with the project area be awarded to business concerns which are located in, or owned in substantial part of persons residing in the area of the project.

Contracts will be awarded to the low bid Contractor who is proven to be responsive and responsible based on the qualifications for the project. Contractor must not be on HUD's list of ineligible contractors and must be registered on the "System for Award Management" (SAM) webpage. Contract will be awarded provided the bid is reasonable, and in the best interest of the PBCHA, and the bidder has complied with all applicable laws and the requirements of the bid documents. The PBCHA reserves the right to reject any and all bids and to waive any informality in bids wherever it is in the best interests of the PBCHA. PBCHA is an Equal Opportunity Employer and promotes a drug free work place. Women and Minorities owned businesses are encouraged to apply.

The award of this contract will be subject to the Owner's successful ability to acquire the appropriate funding for the project.

Kimberly Dellastatious, Project Architect  
Palm Beach County Housing Authority