

**NOTICE
REQUEST FOR PROPOSALS
FOR
DEVELOPMENT CONSULTANT OF AFFORDABLE HOUSING
IN PALM BEACH COUNTY
Solicitation No. PBCHA-RFP-2020-32**

The PBCHA acting for itself, instrumentalities and/or affiliates is requesting proposals from qualified professionals for an indefinite delivery, indefinite quantity (“IDIQ”) of various Development Consulting Services. Proposals from respondents may contemplate providing these services to PBCHA as individuals, firms, or teams. The awarded continuing contracts will be for a base period of two (2) years with an option to extend at the sole discretion of PBCHA. The services will be contracted as individual task orders issued against the main contract and will include specific scopes of work. Individual task orders must be awarded within the IDIQ contract term. If the duration of a task order extends beyond the term of the IDIQ contract, the terms and conditions of the IDIQ contract will continue in effect through completion of the task order.

Qualified Individuals or Firms may download and print the proposal documents by visiting PBCHA website at www.pbchafll.org under “Doing Business with PBCHA” tab, then click on “Current Bids and Solicitation”. The RFP is labeled “Development Consultant for Affordable Housing in Palm Beach County”. All questions shall be submitted in writing before close of business on January 21, 2021, to the attention of:

Kerry L. James
Chief Administrative Officer
3432 W 45th Street
West Palm Beach, FL 33407
kejames@pbchafll.org

All proposals shall be prepared and submitted in accordance with the instructions described in the RFP and will be evaluated as stated in the evaluation section of the solicitation. All proposals must be received by PBCHA on or before 2:00 pm (EST) Tuesday, January 28, 2021. No electronic submission will be accepted. Offerors assume sole and full responsibility for the timely delivery of proposals. Late proposals will not be considered. Proposals must be clearly marked with the solicitation number, closing date and time, offeror’s name, address and contact information.