

**NOTICE**  
**UNSEALED REQUEST FOR PROPOSAL**  
**MOVING AND RELOCATION SERVICES**  
**Solicitation No. PBCHA-URFP-2022-24**

The Palm Beach County Housing Authority (PBCHA) acting for itself, instrumentalities and/or affiliates is soliciting proposals from qualified, licensed, and insured entities to provide **Moving and Relocation Services** to the PBCHA.

Qualified Individuals or Firms may download and print the proposal documents by visiting PBCHA website at [www.pbchaf1.org](http://www.pbchaf1.org) under “Doing Business with PBCHA” tab, then click on “Current Bids and Solicitation.” The RFP is labeled “Moving and Relocation Services”. All questions shall be submitted in writing five (5) days prior to closing to the attention of:

LaQuavial Pace  
Contracts and Procurement Officer  
3432 W 45<sup>th</sup> Street  
West Palm Beach, FL 33407  
[lp@pbchaf1.org](mailto:lp@pbchaf1.org)

All proposals shall be prepared and submitted in accordance with the instructions described in the URFP and will be evaluated as stated in the evaluation section of the solicitation. All proposals must be received by PBCHA on or before 2:00 pm (EST) Tuesday, September 20, 2022. An optional per-proposal conference will be held on Wednesday, September 7, 2022, at 1:00 pm at 3432 W 45<sup>th</sup> Street., West Palm Beach, FL 33407. Offerors assume sole and full responsibility for the timely delivery of proposals. Late proposals will not be considered. Proposals must be clearly marked with the solicitation number, closing date and time, offeror’s name, address, and contact information.