



RFQ ADDENDUM #1  
Solicitation No. PBCHA-RFQ-2026-04

DATE: March 2, 2026

TO: All Prospective Respondents

RE: Request for Qualifications for Kitchen Cabinets and Countertops Replacement

This addendum is issued to clarify, add, delete, correct, and/or change the proposal documents to the extent indicated and is hereby made part of the above noted RFQ documents on which the contract will be based. Any modifications/ changes made by this addendum affect only the portions or paragraphs specifically identified herein, all remaining portions of the proposal to remain in force. It is the responsibility of all Respondents to conform to this addendum.

The new or revised language is highlighted, and deleted language is shown in strikethrough for easy reference. The listing below has been modified to coincide with the scope of work listing.

Page 14, Section IV “Scope of Work/Technical Specifications”; subsection 4.5 “Policy Note” paragraph 2:

It is the responsibility of the Contractor to provide a schedule for all work requested by the Contract Administrator in advance. The Contractor MUST consider that each resident requires 48 hours’ notice prior to unit entry. The Contractor shall be responsible for providing a detailed schedule for each individual unit. The schedule must include the duration PBCHA requires for resident notification. Each resident MUST have a functioning stove, and kitchen sink, and bathroom at the end of every workday, The PBCHA requires the successful offeror to have a complete construction plan schedule prior to starting work and to have that plan approved by the Contract Administrator or his designee, five (5) calendar days prior to the projected start date.

Every effort will be made to maintain this schedule. However, all dates are subject to change if it is deemed to be in the best interest of PBCHA.

Sincerely,

LaQuavial Pace  
Contracts and Procurement Manager

Return of this Addendum is not mandatory; however, the Respondent is responsible for its contents and is requested to sign and submit this Addendum with its response to the RFQ.

ACKNOWLEDGED:

For: \_\_\_\_\_  
(Company Name)

By: \_\_\_\_\_

Date: \_\_\_\_\_