



IFB ADDENDUM #1
Solicitation No. PBCHA-IFB-2024-04

DATE: February 29, 2024

TO: All Prospective Offerors

RE: **Invitation for Bids for Seminole Circle Office Building Roof Replacement**

The following additions and/or modifications to the Invitation for Bids (IFB) posted to the PBCHA website, on February 12, 2024, will become part of the Seminole Circle Office Building Roof Replacement. The IFB closing date is Tuesday, March 19, 2024, at 2:00 p.m.

- 1. Pre-bid Meeting Minutes Transcript

Every effort will be made to maintain this schedule. However, all dates are subject to change if it is deemed to be in the best interest of PBCHA.

Sincerely,

LaQuavial Pace
Contracts and Procurement Manager

Return of this Addendum is not mandatory; however, the Offerors is responsible for its contents and is requested to sign and submit this Addendum with its response to the IFB.

ACKNOWLEDGED:

For: _____
(Company Name)

By: _____

Date: _____



PRE-BID CONFERENCE MEETING MINUTES

1. The pre-bid conference was held on Wednesday, February 21, 2024, at 10:00 a.m. at 6388 Seminole Circle, Lantana, FL 33462.
2. All bids are due by March 19, 2024, at 2:00 p.m. Please include signed addendums with your bid submittal. We will not accept late bids.
3. Mr. Little advises all attendees to review the solicitation package in its entirety to get a clear understanding of PBCHA needs.
4. All question pertain to this solicitation must be in writing and emailed directly to procurement@pbchaf1.org.
5. Section 3 and Minority Business participation. It is important to our Board, so please pay attention to these sections of the solicitation. Section 3 participation is a part of HUD requirement when using federal dollars and is mandatory that we adhere to the requirements when awarding this contract. Palm Beach County Housing Authority can assist you with the Section 3 requirements if needed, after award of contract.

Meeting Attendees

George T. Jawde, Solarguard Roofing, Inc.
Leo De Guzman, A-1 Property Services, Inc.
Alex Santiago, Garabar
Mariana Alegria, RJ Engineering Construction
Rick Little, Director of Procurement