



NOTICE TO PROCEED

SENT VIA E-MAIL TO: creativecontractor@comcast.net

March 11, 2024

Lisa Addis, Vice President
E&F Florida Enterprises, Inc.
3141 Fortune Way, Suite 16
Wellington, FL 334114

Contract No. PBCHA-IFB-2024-03

Dear Mrs. Addis,

Pursuant to the terms of Contract No. PBCHA-IFB-2023-03 you are hereby notified to commence work at the start of business on Monday, March 18, 2024.

The initial term of this Contract shall commence upon the 7th day of March 2024 and shall expire on 6th day of November 2024 with no renewal options.

You are hereby informed that Ms. Carol Jones-Gilbert is the Contracting Officer and is duly sworn to administer your contract for and in the name of the Palm Beach County Housing Authority.

Sincerely,

Carol Jones-Gilbert, Executive Director

CLG/lp