

**NOTICE  
INVITATION FOR BIDS  
FOR  
ELEVATOR FLOODING MITIGATION REPAIRS  
Solicitation No. PBCH-IFB-2024-03**

The Palm Beach County Housing Authority (PBCHA) acting for itself, instrumentalities and/or affiliates is soliciting proposals from qualified, licensed, and insured entities for a Firm Fixed Price contract to provide Flooding Mitigation Repairs at Dyson Circle Apartments located at 4695 N Dyson Circle, West Palm Beach, FL 33415.

Qualified individuals or firms may download and print the proposal documents on January 29, 2024, by visiting PBCHA website at [www.pbchaf1.org](http://www.pbchaf1.org) under “Doing Business with PBCHA” tab, then click on “Current Bids and Solicitation.” The IFB is labeled “Elevator Flooding Mitigation Repairs.” All questions shall be submitted in writing five (5) days prior to closing to the attention of:

LaQuavial Pace  
Contracts and Procurement Officer  
3333 Forest Hill Blvd.  
West Palm Beach, FL 33406  
[procurement@pbchaf1.org](mailto:procurement@pbchaf1.org)

All proposals shall be prepared and submitted in accordance with the instructions described in the URFP and will be evaluated as stated in the evaluation section of the solicitation. All proposals must be received by PBCHA on or before 2:00 pm (EST) Tuesday, February 27, 2024. An optional pre-proposal conference will be held on Tuesday, February 6, 2024, at 10:00 am at 4695 N Dyson Circle, West Palm Beach, FL 33415. No electronic submission will be accepted. Offerors assume sole and full responsibility for the timely delivery of proposals. Late proposals will not be considered. Proposals must be clearly marked with the solicitation number, closing date and time, offeror’s name, address, and contact information.