

**NOTICE**  
**REQUEST FOR PROPOSALS**  
**HOUSING QUALITY STANDARDS (HQS) INSPECTION SERVICES**  
**Solicitation No. PBCHA-RFP-2025-06**

The Palm Beach County Housing Authority (PBCHA), acting for itself, instrumentalities and/or affiliates is soliciting proposals from qualified individuals or firms to provide Housing Quality Standards Inspection Services for its Housing Choice Voucher Program (HCVP).

Qualified individuals or firms may download and print a copy of the proposal documents on June 16, 2025, by visiting DemandStar at [www.demandstar.com](http://www.demandstar.com) or by visiting PBCHA website at [www.pbchafil.org](http://www.pbchafil.org) under “Partners” tab, then click on “Business”, then click on “Current Bids and Solicitation.” The RFP is labeled “Housing Quality Standards (HQS) Inspection Services.” All questions shall be submitted in writing via email to [procurement@pbchafil.org](mailto:procurement@pbchafil.org) (5) five days before the closing date.

All proposals shall be prepared and submitted in accordance with the instructions described in the RFP and will be evaluated as stated in the evaluation section of the solicitation. All proposals must be received by PBCHA on or before 2:00 pm (EST) Tuesday, July 15, 2025. An optional pre-proposal conference will be held on Tuesday, July 1, 2025, at 9:00 am at 3333 Forest Hill Blvd., West Palm Beach, FL 33406. No electronic submission will be accepted. Offerors assume sole and full responsibility for the timely delivery of proposals. Late proposals will not be considered. Proposals must be clearly marked with the solicitation number, closing date and time, the offeror’s name, address, and contact information.

Minority and Woman Business Enterprises (MBE/WBE) and Section 3 firms are strongly encouraged to respond to this and all PBCHA project, program, and service solicitations. PBCHA will enter into an agreement with the firm(s) whose proposal(s) are most advantageous to PBCHA. PBCHA reserves the right to reject any and/or all proposals and/or to waive any term or condition in this solicitation.