



MEMORANDUM

Date: July 9, 2026

To: Carol Jones-Gilbert, Chief Executive Officer

From: LaQuavial Pace, Contracts and Procurement Manager

Re: **Recommendation of Award – Request for Proposals for Information Technology (IT) Managed Services No. PBCHA-RFP-2026-08**

On March 30, 2026, the Palm Beach County Housing Authority solicited a Request for Proposals (RFP) for IT Managed Services. The objective of RFP was for PBCHA and its affiliates to enter into a contract IT Managed services for three years with two (1) year renewal options. To ensure the objective was met, the RFP requirements contained 5 evaluation criteria to be addressed; (1) *Qualifications*, (2) *Experience*, (3) *Reference*, (4) *Proposed Fee*, and (5) *Preference Points*. The evaluation panel convened on May 28, 2026, at 2:00 p.m. to evaluate all submittals. We received eight (8) proposals from the offerors, and five (5) were deemed responsive and responsible and scored within the competitive range. The panel agreed to move forward to phase II to conduct Oral Presentations.

Scoring Summary

Phase I

Respondent	Raw Score
Consultadd Public Services	96
American IT Department	89
Campbell Consulting Services of Tallahassee, LLC	88
Lenoard Technology Inc	77
Essential Net Solutions	76
ProTeknology	65
IM HelpDesk	57
SecureOpSystems	50

Phase II – Oral Presentations

Respondent	Raw Score
Consultadd Public Services	97
Essential Net Solutions	91
American IT Department	89
Lenoard Technology Inc	79
Campbell Consulting Services of Tallahassee, LLC	78



The Agency conducted a highly structured, open, and competitive process to solicit and evaluate proposals for IT Managed Services.

Proposal Evaluation Process

A point and weight system were developed and used to evaluate the proposals, by taking the points assigned to a category item and adding them together and dividing them by the number of panel members. The categories are listed below:

Categories	Weight
1. Qualifications	40
2. Experience	30
3. Reference	15
4. Proposed Fee	15
5. Preference Points	10

Panel Summary:

While other Respondents also offered a good overall proposal, Consultadd Public Services has scored over the competitive range with a total of 97 points. We recommend that Consultadd Public Services is awarded the contract for IT Managed Services.

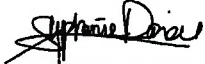
Panel Members:


Antonette Watts (Jul 9, 2026 16:46:00 EDT)
Antonette Watts, Maintenance

Date: 07/09/2026


Tashi Brown, Senior Housing Specialist

Date: 07/09/2026


Stephanie David, YouthBuild Program Manager

Date: 07/09/2026


Marcus Williams (Jul 9, 2026 16:31:18 EDT)
Marcus Williams, Director of Real Estate Development

Date: 07/09/2026


Tad Fuller (Jul 9, 2026 16:19:20 EDT)
Tad Fuller, Chief Financial Officer

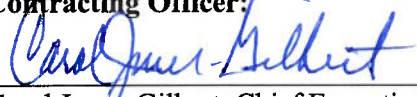
Date: 07/09/2026

Procurement Department:


LaQuavial Pace, Contracts and Procurement Manager

Date: 07/09/2026

Contracting Officer:


Carol Jones-Gilbert, Chief Executive Officer

Date: 7/9/26

Information Technology (IT) Managed Services

Solicitation No. PBCHA-RFP-2026-08

Score Summary Phase I

Respondent	Raw Score
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IM HelpDesk	57
SecureOpSystems	50

Consultadd Public Services

	TF	TB	MW	AW	SD	Average
Qualifications	28	40	30	29	38	33
Experience	23	30	20	27	28	26
References	13	15	10	15	15	14
Proposed Fee	14	15	14	15	14	14
Perference Points	10	5	10	10	10	9
	88	105	84	96	105	96

American IT Department

	TF	TB	MW	AW	SD	Average
Qualifications	27	40	35	30	20	30
Experience	22	30	25	20	20	23
References	11	15	14	15	10	13
Proposed Fee	13	10	12	15	12	12
Perference Points	10	10	10	10	10	10
	83	105	96	90	72	89

Campbell Consulting Services of Tallahassee, LLC

	TF	TB	MW	AW	SD	Average
Qualifications	24	40	35	27	35	32
Experience	20	30	25	29	29	27
References	11	15	13	15	15	14
Proposed Fee	10	0	5	10	0	5
Perference Points	10	10	10	10	10	10
	75	95	88	91	89	88

Leonard Technology Inc

	TF	TB	MW	AW	SD	Average
Qualifications	24	40	20	28	38	30
Experience	20	30	15	29	25	24
References	9	15	5	10	15	11
Proposed Fee	10	15	5	15	15	12
Perference Points	0	0	0	0	0	0
	63	100	45	82	93	77

Essential Net Solutions

	TF	TB	MW	AW	SD	Average
Qualifications	23	40	20	20	25	26
Experience	19	30	20	28	25	24
References	13	15	10	15	13	13
Proposed Fee	13	10	12	15	13	13
Perference Points	0	0	0	0	0	0
	68	95	62	78	76	76

ProTeknology

	TF	TB	MW	AW	SD	Average
Qualifications	26	40	20	29	20	27
Experience	20	20	15	20	20	19
References	8	0	8	15	5	7
Proposed Fee	10	15	5	20	10	12
Perference Points	0	0	0	0	0	0
	64	75	48	84	55	65

IM HelpDesk

	TF	TB	MW	AW	SD	Average
Qualifications	24	20	20	28	5	19
Experience	17	15	15	20	5	14
References	8	15	5	10	5	9
Proposed Fee	0	0	3	10	10	5
Perference Points	10	10	10	10	10	10
	59	60	53	78	35	57

SecureOpSystems

	TF	TB	MW	AW	SD	Average
Qualifications	21	40	20	30	5	23
Experience	13	0	15	29	5	12
References	7	0	5	0	5	3
Proposed Fee	10	15	5	15	10	11
Perference Points	0	0	0	0	0	0
	51	55	45	74	25	50

Information Technology (IT) Managed Services

Solicitation No. PBCHA-RFP-2026-08

Score Summary Phase II

Respondent	Raw Score
Consultadd Public Services	97
Essential Net Solutions	91
American IT Department	89
Lenoard Technology Inc	79
Campbell Consulting Services of Tallahassee, LLC	78

Consultadd Public Services
Phase II

	TF	TB	MW	AW	SD	Average
Qualifications	32	40	37	26	30	33
Experience	25	30	25	28	29	27
References	14	15	14	9	13	13
Proposed Fee	13	15	13	15	13	14
Perference Points	10	10	10	10	10	10
	94	110	99	88	95	97

American IT Department
Phase II

	TF	TB	MW	AW	SD	Average
Qualifications	35	40	30	28	30	33
Experience	26	30	20	27	20	25
References	10	15	5	5	10	9
Proposed Fee	13	15	13	15	10	13
Perference Points	10	10	10	10	10	10
	94	110	78	85	80	89

Campbell Consulting Services of Tallahassee, LLC

Phase II

	TF	TB	MW	AW	SD	Average
Qualifications	30	20	30	20	30	26
Experience	24	30	20	20	25	24
References	12	15	11	10	12	12
Proposed Fee	9	5	5	12	10	8
Perference Points	0	10	10	10	10	8
	75	80	76	72	87	78

Leonard Technology Inc
Phase II

	TF	TB	MW	AW	SD	Average
Qualifications	30	20	30	30	25	27
Experience	22	15	27	29	20	23
References	14	15	13	10	13	13
Proposed Fee	13	5	12	10	13	11
Perference Points	0	0	10	10	10	6
	79	55	92	89	81	79

Essential Net Solutions
Phase II

	TF	TB	MW	AW	SD	Average
Qualifications	34	40	35	29	38	35
Experience	26	30	25	28	29	28
References	14	15	10	10	13	12
Proposed Fee	13	15	13	15	15	14
Perference Points	0	10	0	0	0	2
	87	110	83	82	95	91

Recommendation of Award Memo

Interim Agreement Report

2026-07-09

Created:	2026-07-09
By:	LaQuavial Pace (lpac@pbchaf1.org)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAAMonoAc7AckRQe4iOr_1CBrMPOefl6nH0

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"Recommendation of Award Memo" History

-  Document created by LaQuavial Pace (lpac@pbchaf1.org)
2026-07-09 - 8:07:46 PM GMT
-  Document emailed to awatts@pbchaf1.org for signature
2026-07-09 - 8:07:54 PM GMT
-  Document emailed to Tashi Brown (tbrown@pbchaf1.org) for signature
2026-07-09 - 8:07:55 PM GMT
-  Document emailed to Stephanie David (sdavid@pbchaf1.org) for signature
2026-07-09 - 8:07:55 PM GMT
-  Document emailed to Marcus Williams (mwilliams@pbchaf1.org) for signature
2026-07-09 - 8:07:55 PM GMT
-  Document emailed to Tad Fuller (tfuller@pbchaf1.org) for signature
2026-07-09 - 8:07:56 PM GMT
-  Document emailed to LaQuavial Pace (lpac@pbchaf1.org) for signature
2026-07-09 - 8:07:56 PM GMT
-  Document emailed to Carol Jones-Gilber (cjones-gilbert@pbchaf1.org) for signature
2026-07-09 - 8:07:56 PM GMT
-  Email viewed by Tad Fuller (tfuller@pbchaf1.org)
2026-07-09 - 8:18:56 PM GMT

 Document e-signed by Tad Fuller (tfuller@pbchafl.org)
Signature Date: 2026-07-09 - 8:19:20 PM GMT - Time Source: server - Signature Appearance Selected: DRAW

 Email viewed by Marcus Williams (mwilliams@pbchafl.org)
2026-07-09 - 8:30:43 PM GMT

 Document e-signed by Marcus Williams (mwilliams@pbchafl.org)
Signature Date: 2026-07-09 - 8:31:18 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW

 Email viewed by awatts@pbchafl.org
2026-07-09 - 8:45:17 PM GMT

 Signer awatts@pbchafl.org entered name at signing as Antonette Watts
2026-07-09 - 8:45:58 PM GMT

 Document e-signed by Antonette Watts (awatts@pbchafl.org)
Signature Date: 2026-07-09 - 8:46:00 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW

 Email viewed by Tashi Brown (tbrown@pbchafl.org)
2026-07-09 - 8:49:48 PM GMT

 Document e-signed by Tashi Brown (tbrown@pbchafl.org)
Signature Date: 2026-07-09 - 8:50:20 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE

 Email viewed by Stephanie David (sdavid@pbchafl.org)
2026-07-09 - 8:53:31 PM GMT

 Document e-signed by Stephanie David (sdavid@pbchafl.org)
Signature Date: 2026-07-09 - 8:53:50 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE

 Document e-signed by LaQuavial Pace (lpace@pbchafl.org)
Signature Date: 2026-07-09 - 8:59:15 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE



LaQuavial Pace

From: Marcus Williams
Sent: Thursday, July 9, 2026 4:31 PM
To: Tad Fuller; LaQuavial Pace; Antonette Watts; Stephanie David; Tashi Brown
Cc: Procurement
Subject: Re: Request for Review of Evaluation Scores and Award Recommendation

If you do not count the minority or veteran own points, Consultadd and Essential Net were my top 2 with Consultadd being my number 1 overall for everything.

Marcus J. Williams
Director of Real Estate Development



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West Palm Beach, FL 33406
mwilliams@pbchafll.org
www.pbchafll.org

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From: Tad Fuller <TFuller@PBCHAFL.org>
Sent: Thursday, July 9, 2026 3:52 PM
To: LaQuavial Pace <lpace@pbchafll.org>; Antonette Watts <AWatts@PBCHAFL.org>; Stephanie David <sdavid@pbchafll.org>; Marcus Williams <mwilliams@pbchafll.org>; Tashi Brown <TBrown@pbchafll.org>
Cc: Procurement <Procurement@PBCHAFL.org>
Subject: Re: Request for Review of Evaluation Scores and Award Recommendation

Ms. Pace,

I will side with the panel's scoring and recommend that PBCHA award IT services to Consultadd Public Services.

Panel, please provide your insight to this recommendation as well.

Tad J Fuller
Chief Financial Officer



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tfuller@pbchafl.org
www.pbchafl.org

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From: LaQuavial Pace <lpace@pbchafl.org>

Sent: Wednesday, July 8, 2026 4:18 PM

To: Antonette Watts <AWatts@PBCHAFL.org>; Tad Fuller <TFuller@PBCHAFL.org>; Stephanie David <sdavid@pbchafl.org>; Marcus Williams <mwilliams@pbchafl.org>; Tashi Brown <TBrown@pbchafl.org>

Cc: Procurement <Procurement@PBCHAFL.org>

Subject: Request for Review of Evaluation Scores and Award Recommendation

Dear Evaluation Panel,

Please review the raw evaluation scores for phase II and provide your feedback regarding the award recommendation to be issued to Consultadd Public Services.

After reviewing the results, please indicate whether you recommend moving forward with an award to the highest-ranked firm or selecting a different firm. If you recommend a firm other than the top-ranked proposer, please provide the rationale supporting your selection to ensure the decision is well documented and aligns with the evaluation criteria.

Please submit your feedback by Monday, July 13, 2026, so we can proceed with the next steps in the procurement process.

Thank you for your time and thoughtful review.

Best regards,
LaQuavial Pace
Contracts and Procurement Manager



3333 Forest Hill Blvd.
West Palm Beach, FL 33406
lpace@pbchafll.org
www.pbchafll.org

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Tad J Fuller
Chief Financial Officer



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Sent: Wednesday, July 8, 2026 4:18 PM
To: Antonette Watts <AWatts@PBCHAFL.org>; Tad Fuller <TFuller@PBCHAFL.org>; Stephanie David <sdavid@pbchafll.org>; Marcus Williams <mwilliams@pbchafll.org>; Tashi Brown <TBrown@pbchafll.org>

Cc: Procurement <Procurement@PBCHAFL.org>

Subject: Request for Review of Evaluation Scores and Award Recommendation

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Best regards,

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Contracts and Procurement Manager



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